

DATE: May 4, 1981

TO: Fred Christie Bud Hansen  
Mark Anderson Bob Jackson  
Jim Weber Bob Miller  
Harmon Hall Don Guthrie

FROM: H. Russell Painter

SUBJECT: INSURANCE AND REPORTING

On November 25, 1980 and again December 9, 1980, you were provided with information, addresses, etc. on our insurance and the reporting procedure.

Some holes have been uncovered in the procedure and I hope this will plug them.

On all vehicle accidents, anywhere in the LTI system, Fred S. James Company in Seattle must be notified. This notification can be by copy of the reporting forms. In the cases where you may have phoned in a report, please follow-up with a written one to the James Company.

Copies of previous memos are attached..

HRP/bp

cc: Jim Jansen  
Bill Scates, Jr.  
Dick Korpela  
Jim Beck